



MINUTES of QUEST LEADERSHIP ACADEMY CHARTER SCHOOL

Minutes of June 27, 2017 Board of Directors' Meeting

Call to order: A special meeting of the Quest Leadership Board of Directors was held Tuesday, June 27th, at the Upstate Circle of Friends Community Center, 29 Ridgeway Drive, Greenville, SC with Ms. Brenda Humbert presiding, and Ms. Yolanda Muhammad secretary. Ms. Humbert called the meeting to order at 6:02 pm.

Members in attendance: William Bridges, Harriet Cunningham, Cal Drummond, Al Gray, Hattie Harris, Robert Jenkins, and Gwen Whitner

Members absent:

Others Present: Attorney Carlos Johnson

Adoption of Agenda:

- Mrs. Gwendolyn Whitner moved that the agenda be adopted as presented. The motion was seconded and adopted

Approval of minutes:

- Minutes of the May 30th meeting were approved with necessary corrections

Reports:

PTO President Dana Brown read a document of concerns from Parents and Teachers of Quest; regarding the insufficient lunches provided in the Summer School Enrichment Program; as it does not address students with food allergies (i.e. peanut allergies). Also stated the facilities at UCF are too small to accommodate the growing Quest student population.

Tamara Gray, Teacher representative read a document of concerns the teachers would like address in the coming school year.

The board has made a priority to address both requests from Ms. Brown and Ms. Gray to address in the upcoming school year.



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Summer School

Ms. Fields provided updates to the board about the summer school curriculum, events, field trips and other activities. Additional snacks throughout the summer school day were provided by the Summer Enrichment program in addition to the required breakfast and lunch provided by USDA programs. Currently 127 students are enrolled in the program.

Ms. Fields requested financial support to fund the Summer Enrichment Program.

Recruitment

Ms. Dirton, provided updates on our recruitment drive. Currently 235 students are expected. However, all have not been confirmed with applications packets completed. The K5 has a waiting list, and additional students are needed for 5th grade. Events are planned to recruit additional students throughout the week.

Finance

Ms. Cunningham gave the following financial update:

- Reimbursement from Title 1 is 80% completed
 - Quest has until 7/31/17 to submit reimbursements, which we can defer until next fiscal year but not Title 1 expenses.
- Ms. Cunningham moved to allocate \$20,000 to support the Summer Enrichment Program. The motion was seconded and adopted unanimously.
- Ms. Cunningham moved not exceed \$28,000 to purchase a third bus due to increase enrollment for the 2017-2018 school year. The motion was seconded and adopted unanimously.



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Facilities

- Mr. Bridges gave a summary of Collier's International agreement to assist Quest in finding property to develop new school site. However the agreement with Colliers was never enacted. Therefore, Mr. Bridges moved that Quest terminate its agreement with Colliers dated 2/16/17. The motion was seconded and adopted unanimously by the board.

Executive Session

- Mr. Drummond moved that the board enter into Executive Session to discuss personnel matters. The motion was adopted, and the board entered in to Executive Session at 7:29 p.m.
- Mr. Drummond moved that the board exit out of Executive Session. The motion was seconded and adopted the board re-entered regular session at 8:43 p.m.

New Business

Adjournment

The meeting was adjourned at 8:47 p.m.

Golanda Muhammad

Secretary
Quest Leadership Academy Charter School

7/25/17

Date of approval