



## MINUTES of QUEST LEADERSHIP ACADEMY CHARTER SCHOOL

### Minutes of September 27, 2016 Board of Directors' Meeting

**Call to order:** The regular meeting of the Quest Leadership Board of Directors was held Tuesday, September 27, at the Upstate Circle of Friends Community Center, 29 Ridgeway Drive, Greenville, SC with Mrs. Brenda Humbert, presiding and Mrs. Hattie G. Harris, acting secretary. Mrs. Humbert called the meeting to order at 6:05 p.m.

**Members in attendance:** Harriet Cunningham, Hattie Harris, Brenda Humbert, and William Bridges.

**Members not in attendance:** Kendra Martin-Wright and Yolanda Muhammad

**Others Present:** Calandra Davis, principal - QLACS; Carlos Johnson, board attorney; Anna Locke and Colby Hames, board accountants.

#### Adoption of Agenda

- Mrs. Harriet Cunningham moved for the adoption of the agenda. The motion was seconded and adopted.

#### Approval of minutes:

- Minutes from the September 2, 2016, called meeting were approved as e-mailed.

#### Swearing-in Ceremony

#### Attorney Carlos Johnson

- Attorney Johnson conducted the swearing-in ceremony of new board member, Mr. William Bridges.

#### Reports from the following:

#### AT Locke Company

#### Mrs. Anna Locke

- Mrs. Anna Locke: (1) presented a draft of the 2016 July-August QLACS Statement of financial position; (2) noted that auditing of financial statements as of June 30, 2016 to be completed by December 1, 2016; (3) indicated possibility of proposed changes to present QLACS financial policy ; (4) requested advanced copies of regular meeting agendas and minutes.



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#### Finance Committee

Mrs. Harriet Cunningham

- Mrs. Harriet Cunningham reported that emergency expenses were expended to resolve a transportation problem.

#### Principal's Report

Mrs. Calandra Davis

- Ms. Calandra Davis' detailed report included student enrollment, faculty/staff update, parent and community engagement, facility and services, finances, grants, donations.

#### Board Chair

Mrs. Brenda Humbert

- Applying for the 21st Century Grant and the need for the hiring of a grant writer were highlights of Mrs. Humbert's report.

**Adjournment:** The meeting was adjourned at 8:20 p.m.

Yolanda Muhammad  
Secretary  
Quest Leadership Academy Charter School

12/20/16  
Date of approval