



## MINUTES of QUEST LEADERSHIP ACADEMY CHARTER SCHOOL

### Minutes of July 25, 2017 Board of Directors' Meeting

**Call to order:** A scheduled meeting of the Quest Leadership Board of Directors was held Tuesday, July 25<sup>th</sup>, at the Upstate Circle of Friends Community Center, 29 Ridgeway Drive, Greenville, SC with Ms. Brenda Humbert presiding, and Ms. Yolanda Muhammad secretary. Ms. Humbert called the meeting to order at 6:13 pm.

**Members in attendance:** William Bridges, Harriet Cunningham, Al Gray, Selena Tucker, and Gwen Whitner

**Members absent:** Cal Drummond, Robert Jenkins

**Others Present:** Principal Kristin White, Attorney Carlos Johnson, McKay Kiddy CPA, (Melissa Kiddy, Collen Daniel and Kristen Bottomly), Tory Faucher (SC Charter School District).

#### **Adoption of Agenda:**

- The agenda motion was adopted.

#### **Approval of minutes:**

- Minutes of the June 27<sup>th</sup> meeting were approved.

#### **Reports:**

##### **Principal's Report**

- Recruitment numbers are: 179 confirmed with paperwork, 58 missing paperwork which will bring the total of 219 students.
- List of upcoming events starting August 10<sup>th</sup>, with our "Back to School" event.
- New Bus will need additional work.



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#### Finance

##### **Ms. Kiddy gave financial overview of the budget:**

- The budget was developed on 179 student count.
- Total Personal Expenses is 62% of revenue.
- Quest will get funded by 135 day student count.
- Ms. Cunningham moved to approve the budget dated 7/25/17 it is entirety; seconded by Mr. Bridges. Motion for the budget was unanimously approved and adopted.
- Ms. Cunningham moved to discuss contractual matters related to facilities and personnel matters, Mr. Bridges seconded.

##### **Executive session started 7:30pm**

##### **Exit Executive session 8:28pm**

#### Facilities

- Facilities will be discussed in Executive session.
- Mr. Bridges move to approve in concept the tentative agreement with UCF (Upstate Circle of Friends) after a written review by Quest Attorney Carlos Johnson. Motion was seconded and approved.

##### **Election of Board of Director's Officers Results:**

- New Board Chair – Al Gray
- New Board Vice-Chair – Yolanda Muhammad
- New Board Treasurer – William Bridges
- New Board Secretary – Gwen Whitner



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- Ms. Cunningham moved to enter into Executive session, seconded by Ms. Muhammad to discuss transportation issues.

#### **Executive session entered 8:57pm**

- Ms. Cunningham moved to exit out of Executive session, seconded by Mr. Bridges.

#### **Exit out of Executive session 9:26pm**

- Motion to approve May 17th Special Call Meeting was approved.

#### **New Business**

#### **Adjournment**

- The meeting was adjourned at 9:28pm

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Secretary  
Quest Leadership Academy Charter School

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Date of approval