



MINUTES of QUEST LEADERSHIP ACADEMY CHARTER SCHOOL

Minutes of August 29, 2017 Board of Directors' Meeting

Call to Order: The regular meeting of Quest Leadership Academy Board of Directors was held Tuesday, August 29, 2017 at 29 Ridgeway Drive, Greenville, SC 29605. Mr. Al Gray presiding and Mrs. Gwen Whitner, Secretary. Mr. Gray called the meeting to order at 6:25 p.m.

Members in Attendance: Mr. Cal Drummond, Mr. Al Gray, Mrs. Brenda Humbert, Mr. Robert Jenkins, Ms. Yolanda Muhammad and Mrs. Gwen Whitner

Members Absent: Mr. Bill Bridges and Ms. Selena Tucker

Others Present: Attorney Carlos Johnson and Mrs. Kristin White, Principal

Adoption of Agenda:

- Mr. Robert Jenkins moved that the agenda be adopted as presented. The motion was seconded and adopted.

Approval of Minutes:

- The approval of the minutes from the July 2017 was dispensed until the September 2017 meeting.

Public Comments: Mrs. Kristin White, Principal, reported that there were no public comments.

Reports:

Principal's Report- Mrs. Kristin White reported the following:

- The first week of school was very busy but positive.
- Testing calendar is being created and the staff has received testing training.
- Quest is fully staffed.
- Enrollment is 190 at the 5 day count.
- Picture day is August 30th.
- Transportation is the biggest obstacle. Mr. Wallace has resigned and staff members are assisting with transportation. The recently purchased bus is housed at Fleet Master until further notice.
- She and some staff will attend the Charter School Alliance Meeting in Charleston, SC November 14-16, 2017. Board members can attend as well.

Finance: In his absence, Mr. Bill Bridges, Treasurer, forwarded the following report.

- The Finance Committee has established a standing monthly meeting.
- Focus is being placed on closing out the 2016-17 fiscal year with a clean audit.
- Collaborating with Martin Smith & Company to resolve the IRS claim involving a Quest penalty.
- Has received written confirmation that funds over the FDIC insured amount are in a public entity collateral account.
- Quest needs an AED (Automated External Defibrillator) on campus. Mrs. White will insure proper maintenance and staff training in proper usage. An AED cost is less than \$2000.00. CPR training will also be made available to staff.
- Interim financial information will be available by the September Quest Board meeting.
- Existing staff will manage the bus program for a small stipend. This will yield a personnel savings in Quest's bus program.



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Mr. Cal Drummond moved to accept the financial report. The motion was seconded by Mrs. Brenda Humbert. The motion passed.

New Business: None

Executive Session:

Mr. Cal Drummond moved that the Board enter executive session to discuss contractual matters. Mr. Robert Jenkins seconded the motion. The motion passed.

The Quest Board entered executive session at 7:20 p.m.

Mrs. Gwen Whitner moved that the Board return to regular session. Mr. Robert Jenkins seconded the motion. The motion passed and the Quest Board returned to regular session at 8:20 p.m.

Announcements:

- Board Training is scheduled on September 11, 2017. Ms. Selena Tucker will need to attend the training. Mr. Al Gray will accompany her.
- Future consideration will be given to a change in the Quest Board of Directors' meeting schedule.
- Each Board Member must be assigned to a Standing Committee.
- A recognition plaque was presented to Mrs. Brenda Humbert for her service as Quest Board of Directors' Chairperson.

Adjournment:

- Mr. Robert Jenkins moved for adjournment @9:00 p.m. Mrs. Gwen Whitner seconded the motion. The motion passed.

Respectfully Submitted,

Secretary

Date of Approval